

## Minutes of the East Carlton Parish Council Meeting held on Monday 6<sup>th</sup> March 2023 in the Cricket Club, East Carlton at 7.00 pm.

|                             |                                                                                                    |
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| <b>Members Present</b>      | Cllr G Chambers (Chair))<br>Cllr J Hanlon<br>Cllr B Trevelyan<br>Cllr J Underwood<br>Cllr A Nelson |
| <b>Others in Attendance</b> | Mrs J Medwell (Clerk), PC B Wilson and two members of the public.                                  |

| Minute |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Action |
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| 23/14  | <b>To receive and approve apologies:</b><br>There were none.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 23/15  | <b>Member's declaration of interest in items on the agenda and any changes to the members Register of Interests:</b><br>There were no declarations of interest in items on this agenda.<br>There were no changes to the Register of Member's Interests.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 23/16  | <b>To approve and sign the minutes of the last Parish Council meeting:</b><br>The minutes of the meeting held on 23 <sup>rd</sup> January 2023 were <b>agreed</b> as a true record of the meeting and were duly signed by the Chair.<br>Proposed Cllr Underwood      Seconded Cllr Hanlon                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
| 23/17  | <b>Matters Arising from the last Parish Council meeting:</b><br>There were no matters arising from the minutes not covered on the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
| 23/18  | <b>Reports from NNC Councillors and Constabulary Matters:</b><br>PC Wilson reported the following incident of crime over the last two months. There were no incidents recorded of anti-social behaviour.<br>DRUGS POSSESSION (23000026457): CLASS B – CANNABIS (SUSPECT KNOWN, COMMUNITY RESOLUTION, FILED)<br><br>PC Wilson advised that he will be doing patrols when available. He also asked the Council to consider whether police surgery or presence would be required for any proposed coronation event. Cllr Nelson inquired after the recently reported incident of dog worrying which didn't appear to be shown on the crime statistics and asked that this be followed up.                                                                                 |        |
| 23/19  | <b>Public Time (15 Minutes) and Exchange of Information:</b><br>A representation was made on behalf of the local horse-riding community on the danger of riding along the A427 to access useable bridleways in the area. The Council's support was sought in requesting access through East Carlton Park. A map showing the proposed routes was circulated, these being either along the metallic link road or through the small wicket gate adjacent to house no. 99. After much discussion, the Council agreed to support horse riders in approaching the Park authorities to discuss the possibility of allowing horse access across the park as a route through to the public highway.<br><br>Proposed Cllr Nelson      Seconded Cllr Underwood      All in favour |        |

| Minute |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Action |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|        | <p>Cllr Underwood raised a couple of local events which included an 'Apple Tree Grafting' workshop on 12<sup>th</sup> March and a project to create a heritage trail of East Carlton.</p> <p>The visitors left at this point.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 23/20  | <p><b>Planning:</b><br/> <b>NC/23/00016/DPA 37 East Carlton Park Redevelopment of existing garages to form garden store, office and gym.</b></p> <p>The Council had previously considered this application and objected on the following grounds. In line with local Policy 18, development within the Restraint Village of East Carlton and will be strictly managed. Development will normally be restricted to the re-use or conversion of suitable buildings. Any locally arising needs from these settlements should be met through Neighbourhood Plans or the Community Right to Build.</p> <p>The application as it stands is not compliant with Policy 18, in that it is not a re-use or conversion of suitable buildings. The buildings in question are a single timber garage and a single former brick-built garage (now demolished). These are not joined, and it appears from the title plan NN183098, attached to the application, that part of the ownership of some of the land between the two is still in the ownership of NNC, as it is not part of the title of the demolished garage and it sits beyond the boundary fence of 37 East Carlton Park. The scale of the development is not a conversion of an existing building for garage purposes, to which the Parish Council would have no objection, but is a building that could easily be converted to a residential property.</p> |        |
| 23/21  | <p><b>Specific Matters:</b><br/> <b>(a) Purchase of the Queen's Platinum Jubilee Commemorative Trees</b></p> <p>Cllr Underwood advised that East Carlton Park had agreed to the proposal to fill in the gaps on the existing avenue along the metallic link road through the park. It was agreed to plant these trees at soon as is practicable. The Chair will liaise with Bob Rutt for a date later this month to assist with planting and will follow up with Justin Mumford to order the trees. It was agreed to purchase extra stakes and water bags.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | GC     |
|        | <p><b>(b) Sale of Glebe Land</b></p> <p>The Council noted that informal tenders had been invited for the land by the agent with offers due by 27<sup>th</sup> March. Those contacting the Council for further information on the land including change of use or development will be referred to the agent or to the local authority planning department.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
|        | <p><b>(c) Welland Wanderer</b></p> <p>Cllr Underwood updated the Council on the current position with the Welland Wanderer. The outstanding match funding had now been received from NNC as well as contributions from NNC Councillors. It was expected that the service could now continue to the end of the year.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
|        | <p><b>(d) Councillor Vacancies</b></p> <p>The Council noted the resignation of Cllr Rutt. NNC Electoral Services had been advised and the necessary documents to advertise the vacancy had been received and displayed. There are now two current casual vacancies. Any residents interested in becoming a Councillor were asked to submit their application to the Clerk.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |

| Minute                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Action  |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
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|                           | <p><b>(e) Review of Risk Assessment</b></p> <p>The Risk Assessment had been circulated to all councillors prior to the meeting. Amendments were made under clause 'Council records- electronic' to state that back-ups of electronic data are made automatically and to remove one noticeboard from parish owned assets. The Risk Assessment was then duly approved.</p> <p>Proposed Cllr Nelson                      Seconded Cllr Underwood                      All in favour.</p>                                                                                                                                                                                                                                                                                           |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 23/22                     | <p><b>Village Maintenance:</b></p> <p>Cllr Underwood advised that the defibrillator battery would need replacing next year. The Council agreed to fund this from its reserves.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 23/23                     | <p><b>Finances:</b></p> <p><b>(i) Payments</b></p> <p>The following cheques were presented for signature and unanimously <b>agreed:</b></p> <table><tr><td>101311</td><td>J Medwell - Salary, Pension and Expenses February</td><td>£342.76</td></tr><tr><td>101312</td><td>Kandaprint – Jan Newsletter</td><td>£35.00</td></tr><tr><td>101313</td><td>Kandaprint – Feb Newsletter</td><td>£35.00</td></tr><tr><td>101315</td><td>J Medwell - Salary, Pension and Expenses March</td><td>£392.77</td></tr></table> <p><b>(ii) Financial Statement and Bank Reconciliation</b></p> <table><tr><td>Current Account</td><td>£8,313.14</td></tr><tr><td>Savings Account</td><td>£79.86</td></tr><tr><td>Total Balance of Reserves</td><td><b><u>£8,393.00</u></b></td></tr></table> | 101311  | J Medwell - Salary, Pension and Expenses February | £342.76 | 101312 | Kandaprint – Jan Newsletter | £35.00 | 101313 | Kandaprint – Feb Newsletter | £35.00 | 101315 | J Medwell - Salary, Pension and Expenses March | £392.77 | Current Account | £8,313.14 | Savings Account | £79.86 | Total Balance of Reserves | <b><u>£8,393.00</u></b> |  |
| 101311                    | J Medwell - Salary, Pension and Expenses February                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | £342.76 |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 101312                    | Kandaprint – Jan Newsletter                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | £35.00  |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 101313                    | Kandaprint – Feb Newsletter                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | £35.00  |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 101315                    | J Medwell - Salary, Pension and Expenses March                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | £392.77 |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| Current Account           | £8,313.14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| Savings Account           | £79.86                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| Total Balance of Reserves | <b><u>£8,393.00</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 23/24                     | <p><b>Correspondence:</b></p> <p>There was no further correspondence to consider.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 23/25                     | <p><b>Items for the Newsletter:</b></p> <p>Parish Council Vacancy</p> <p>Increase in Precept.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |
| 23/26                     | <p><b>Date of next meeting:</b></p> <p>Thursday 4<sup>th</sup> May 2023</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                   |         |        |                             |        |        |                             |        |        |                                                |         |                 |           |                 |        |                           |                         |  |

**The Chair closed the Meeting at 8.50 pm**

Chairman .....

Date .....