**EAST CARLTON PARISH COUNCIL**

**MINUTES ( DRAFT ) Action**

A meeting of the Parish Council was held at 99, East Carlton Park on Monday 7th December 2020 commencing at 7pm.Social distancing and face coverings were observed.

**PRESENT** Cllrs. Underwood (Chairman), Janzen, Goodman, Chambers and Rutt and P.T.Taylor (Clerk).

The Chairman welcomed Cllr. Rutt to the meeting following his recent unavoidable absence.

**20/74. Apologies for Absence and Acceptance** were received from Cllr. Naden-Horley and were accepted

**20/75 Declaration of Interest for Items on Agenda**. none received

**20/76. To Approve & Sign Minutes of Previous Meeting Dated 7th September 2020.**it was proposed by Cllr. Janzen and seconded by Cllr. Goodman that the minutes be accepted as a true record.

**20/77. Matters Arising from Previous Minutes (not discussed on Agenda – information onl**y) no matters raised.

**20/78 Friends of The Park**. Cllr Janzen reported on the Tree Survey currently being carried out but it was proving difficult to determine who by. The meeting was informed that the planting of bulbs would take place in the next few days.

**20/79 Reports from County and Borough Councillors** (see Item 9c)

**20/80 Public Time.** none present

**20/81 Planning**

 a. To Ratify Decisions Made by Planning Committee Meetings, none held

b. Proposed Residential Caravan Site (6 vans) Ashley Road Middletom The Council discussed, in detail the proposal and registered its total opposition to it. Cllr. Chambers drew attention to his correspondence with the Planning Authority in opposition to the application. The councillor agreed to his letter being used as part of the Parish Council’s response. The Clerk was asked to submit the response by 20th December 2020. **Clerk**

**20/82 Highway, Footpaths, Road safety and Transport.**

 a. Speeding The Clerk reported on a complaint by a resident concerning speeding in Church Lane . The matter had been referred immediately to the police

 b. Pot Holes The Chairman informed the meeting of a visit to the even side numbers of The Park with the Highways Engineer and the matter was currently being dealt with.

 c. Highway Matters Raised by Cllr. Rutt. The councillor drew attention to –

* Damage to road sign on A427
* Damage to road sign at corner of Church Lane
* Large quantity of debris left by contractors on A427.

The councillor commented that all the above had been or were currently being dealt with.

**20/83 Representational Matters.**

 a. Feedback from Meetings attended by Councillors and Clerk. There were no reports

 b. Requisition of Land Rear of Properties. The Chairman referred to the contact with the Borough Council, both written and verbal, which suggested that the Borough Council had now put the matter on hold pending the outcome of the changes in local government ie Introduction of Unitary Authorities. It was proposed that this decision be posted on the Council’s web site and notice boards **AG / Clerk**

c.Rough Sleepers The Clerk drew attention to the Rough Sleepers Estimation (Evening 12th November 2020) which he completed and returned to the Borough Council. It was reported that there had been no further activity at the bus shelter on the B670.

d. Parish Council Procedures. The Clerk stated that the Parish Council Procedures would be revised and circulated before the next meeting of the Parish Council **Clerk**

**20/84 Village Maintenance.** The matter of Trees was dealt with under item **20/78**

**20/85 Finance**

 a. To Pass a Resolution to Approve payments to be Made as Per Schedule Circulated

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Number** | **Payee** | **Details** | **Amount (£)** | **Authority** |
| 101256 | E. Lander | Garden Service | 100.00 | Highways 1980 (S96) |
| 101257 | E. Cunningham | Newsletter (Sept – Jan) 2021 | 140.00 | LGA 1972 (S142) |
| 101258 | R.W Rutt | Cutting Back Hedges | 132.00 | Highways 1980 (S43) |
| 101259 | Came &Co. | Insurance (Admin) | 50.00 | LGA 1972 (S140) |
|  |  |  |  |  |
|  |  |  **TOTAL** | **422.00** |  |

b. Balances. were given as –

 23rd October Business Account £9988.42

 Savings Account £79.86

c. Mandate Update. no report

d. Budget Setting 2021/2022. The Council considered the **Budget Monitoring Statement 2020/2021,** the Projected Out-turnfor that yearof a small overspendagainst budget and agreed to a budget of £5,177.00 in respect of the financial year 2021/2022

e. Precept 2021/2022. Arising from the previous item it was resolved to submit a Precept Request to the Corby Borough Council in the sum of £5,177.00 in respect of year 2021/2022 **Clerk**

f. Clerk’s Salary / Expenses (6 months to 30th September 2020). The Clerk passed the Claim to Cllr. Janzen for independent examination. NJ

**20/86 Constabulary Matters.** The force was not represented

**20/87 Correspondence Received & Circulated**

* Cpre “Outlook”
* Clerks & Councils Direct
* Cpre “Countryside Voice”
* Booklett – Bus Shelters
* Ncalc Mini Update – weekly

**20/88 Date of Next Meeting.** Monday 8th February 2021

Signed a True Record

 ------------------------------------ Chairman

 ------------------------------------- Clerk

 -------------------------------------- Date