

EAST CARLTON PARISH COUNCILMINUTESAction

The Annual Parish Meeting was held at the East Carlton Cricket Club on Monday 8<sup>th</sup> May 2017 commencing at 7.00 pm.

PRESENT – Cllrs. Underwood (Chairman), Miss Maureen McAlpine, Rutt, Janzen, Goodman, Chambers, Mrs. Sandra Naden-Horley (NCC), P.T.Taylor (Clerk) and 4 members of the public.

1. Apologies for Absence and Acceptance were received from Mrs. Margaret Cockram (Neighbourhood Watch) and were accepted.
2. Appointment of Chairman for Meeting – It was proposed by Cllr. Janzen and seconded by Cllr. McAlpine that Cllr. Underwood be appointed.
3. To Approve & Sign Minutes of Previous Annual Parish Meeting Dated 19<sup>th</sup> May 2016 – The minutes had been signed at the meeting held on 11<sup>th</sup> July 2016.
4. Matters Arising from Previous Minutes (not discussed elsewhere on Agenda – information only) – None.
5. Matters Raised by Public – None.
6. Chairman’s Annual Report 2016/2017 (enclosed)
7. Presentation of Accounts 2016/2017 – The Clerk presented a draft set of accounts which showed a surplus for the year of £730.81. Reference was made to the balance of £827.67 received in 2015/2016 for fencing from the Empowerment Fund yet to be expended. (enclosed)
8. Reports from Organisations – Reports from the following were received and would be filed
  - a) East Carlton Parochial Church Council
  - b) East Carlton Cricket Club
  - c) Charity of Knight and Palmer
  - d) Hospital of Blessed Jesus at Carlton
  - e) Neighbourhood Watch
  - f) Friends of East Carlton Park

EAST CARLTON PARISH COUNCIL

MINUTES

Action

The Annual Meeting of the Parish Council was held at the East Carlton Cricket Club on Monday 8<sup>th</sup> May 2017 following the Annual Parish Meeting.

PRESENT – Cllrs. Underwood (Chairman), Miss Maureen McAlpine, Rutt, Janzen, Goodman, Chambers, Mrs. Sandra Naden-Horley (NCC), P.T.Taylor (Clerk).

1. Election of Chairman 2017/2018 – It was proposed by Cllr. Rutt and seconded by Cllr. Janzen that Cllr. Underwood be elected Chairman. There were no other nominations.
2. Signing of “Declaration of Acceptance of Office” – The document was signed by Cllr. Underwood.
3. Election of Vice-Chairman 2017/2018 – It was proposed by Cllr. Rutt and seconded by Cllr. Chambers that Cllr. Janzen be elected Vice-Chairman.

At this point the Chairman welcomed the newly elected county councillor Mrs. Sandra Naden-Horley to the meeting.

4. Apologies for Absence & Acceptance – None.
5. Declaration of Interest for Items on Agenda – Cllr. Rutt stated that he would take no part in any Planning matter involving the Corby West Development.
6. To Approve & Sign Minutes of Previous Meeting Dated 20<sup>th</sup> March 2017 – It was proposed by Cllr. Rutt and seconded by Cllr. Janzen that the minutes be accepted as a true record.
7. Matters Arising from Previous Minutes (not discussed elsewhere – information only) – None.
8. Friends of the Park – See Item 8(f) – Annual Parish Meeting. In addition Cllr. Janzen reported that funding had been secured for the kitchen refurbishment in 2018/19. Cllr. Rutt asked for trees to be marked to ensure there was no damage during strimming.
9. Reports from County and Borough Councillors – Mrs. Sandra Naden-Horley (NCC) introduced herself reminding councillors that she had only been elected on 4<sup>th</sup> May 2017 and therefore little time had been available to draw any conclusions regarding the County Council.
10. Public Time – None present.
11. Planning –
  - a) Reports from Planning Committee Meetings – None held.
  - b) Development West of Corby – It was agreed to discuss further at Planning Committee meeting on 10<sup>th</sup> May 2017.
12. Highways, Footpaths, Road Safety and Transport –
  - a) Speeding – Ongoing.

**All**

Action

b) Definitive Map and Rights of Way Improvement Plan – The Chairman agreed to examine closely the map and respond accordingly. **JU**

13. Representational Matters –

a) Meetings Attended by Councillors and Clerk - No report.

b) Co-option of New Councillor – The Council discussed the problems associated with being one member short. It was agreed to arrange sessions open to the public in order to attract interest. **All**

c) Civic Regalia – The Council asked for details of items available, e.g. gavel and chain of office. **Clerk**

14. Constabulary Matters – Force not represented.

15. Village Maintenance –

a) Trees – No report.

b) Village Walk (8<sup>th</sup> March 2017) – The Clerk reported that follow-up action was being taken on items identified.

16. Finance –

a) To Pass a Resolution to Approve Payments to be Made as per Schedule Circulated –

<u>No.</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>
101195	Elisabeth Cunningham	Newsletter – April/May	90.00
101196	Corby Borough Council	Annual Payroll Service	24.00
101197	ECCC	Hall Hire 8 <sup>th</sup> May 2017	10.00

The Parish Council resolved that the above payments be made.

b) Audit Arrangements 2016/17 – The Clerk informed the Council that Internal Audit would take place at his home on 14<sup>th</sup> June 2017.

The Annual Return must be returned to BDO before 24<sup>th</sup> July 2017. The Clerk to arrange access to the accounts by the public. The Parish Council must approve the Annual Return before the end of June 2017. **Clerk**

c) Balances were given as –

(30 <sup>th</sup> Jan)	Business Account	£79.47
(24 <sup>th</sup> April)	Current Account	£5,644.06

17. Correspondence Received & Circulated –

a) “Outlook” – March 2017

b) “Take Action” Newsletter – Jan 2017

c) RAF – Rural Pride Report

d) Neighbourhood Watch

- e) Risk Assessment Training
- f) Clerks & Councils Direct – March 2017
- g) Definitive Map & RoW Improvement Plan

18. Date of Next Meeting – Monday 17<sup>th</sup> July 2017.

Signed a true record –

\_\_\_\_\_ (Chairman)

\_\_\_\_\_ (Clerk)

\_\_\_\_\_ (Date)