

EAST CARLTON PARISH COUNCIL

MINUTES

Action

A meeting of the Parish Council was held on Monday 17th July 2017 at the Cricket Club Pavilion, East Carlton, commencing at 7.30 pm.

PRESENT: Cllrs. Underwood (Chairman), Rutt, Janzen, Goodman, Chambers, P.T.Taylor (Clerk), Mr. Allan Withpetersen, Miss Olivia Stinson (CBC Neighbourhood Wardens).

1. Apologies for Absence & Acceptance – None.
2. Declaration of Interest for Items on Agenda – None.
3. To Approve & Sign Minutes of Previous Meetings Dated 8th May 2017 – It was proposed by Cllr. Rutt and seconded by Cllr. Goodman that the minutes (Annual Meeting of Parish Council & Annual Parish Meeting) be accepted as a true record.
4. Matters Arising from Previous Minutes (not discussed elsewhere on agenda – information only) – None.
7. Public Time –
At this point the Chairman opened the meeting for public participation
Mr. Allan Withpetersen (CBC) discussed the activities of the Neighbourhood Wardens Team which included the dog fouling and fly tipping problems. The officer agreed to take up the issue of emergency access at the south gate with the Borough Council.
At this point the Chairman closed the meeting for public participation
5. Friends of the Park – Cllr. Janzen discussed the appointment of a full time warden with a farming background. The councillor drew attention for the need for volunteers at the Transport Gala (5/6 Aug) and to the need to resolve the parking problems arising from an increase in number of visitors. It was suggested that a nearby field could be acquired to alleviate the difficulties. (Park and Walk!)
6. Reports from County & Borough Councillors – Borough Councillor Rutt reminded the meeting that the finger post on Pipewell Road has yet to be repaired (see minutes May 2016(14c)).
8. Planning –
 - a) To ratify decisions from Planning Committee meetings –
15th June 2017 – Outline Planning Application – Development West of Corby (Approx. 4,500 dwellings and providing retail, education. Leisure services etc.) – Serious concerns over highway matters.
 - b) Neighbourhood Plan – No report.
 - c) Listed Building Consent (“Like for like”) – East Carlton Hall (17/00183/LBC – Granted.
9. Highways, Footpaths, Road Safety & Transport – No report.

Action

10. Representational Matters –

a) Annual Report 2016/17 – To be circulated. **Clerk**

b) Feedback from meetings attended by Councillors & Clerk – The Clerk reported on his attendance at the Cpre meeting at Cranford on 13th June 2017 (minutes to be circulated).

Clerk

c) Co-option of one councillor – No progress to report. **All**

d) Parish Council Web Site – The Clerk reported on his visit to Middleton Parish Council to view its web site. It was agreed that a funding bid be submitted for training, lap top and scanner.

Clerk

11. Village Maintenance –

a) Trees – No report.

b) Community Walk About (14th June) – The Clerk reported on the walk about which identified works to be carried out at County Borough and Parish level in the village.

c) Emergency Access via South gate – The Chairman outlined the safety implications at this location and it was agreed that Cllr. Rutt would investigate and report back to the September meeting. **RR**

12. Finance –

a) To pass a resolution to approve payments to be made as per Schedule circulated

<u>No.</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>
1198	E.Cunningham	Newsletter (July)	90.00
1199	ECCC	Hall Hire (17 th July)	10.00
1200	Came & Company	Insurance 2017/18	303.64

The Parish Council resolved that the above payments be made.

b) Balances were given as –

(23/6) Business Savings Account	£79.47
(23/6) Business Current Account	£5,520.06

c) Internal & External Audit 2016/17 – The Clerk informed councillors that the internal audit (NCALC) had been completed on 14th June 2017 and the results circulated. Items raised included –

- i) need to adhere to Transparency Code
- ii) Council's "auditor" should not be a signatory to cheques
- iii) VAT to be shown separately on Payment Schedule

The Annual Return had been completed (29th June) and returned within deadline. In addition all appropriate advertising under 'Period for Exercise of Public Rights of Inspection (30th June – 10th August) had been carried out.

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13. Constabulary Matters – Force not represented.
14. Correspondence Received & Circulated –
 - * "Update" NCALC – July/August
 - * Clerks & Councils Direct – July
 - * Police & Crime Plan – 2017 to 2021
15. Date of Next Meeting – Monday 4th September 2017

Signed a true record –

_____ (Chairman)

_____ (Clerk)

_____ (Date)